

PHBSA UMPIRE PAY CARD

NAME: _____

PHONE #: _____

Date & Time of Game	Division C, P, SB10, or SB14	Field # / Field Name	Home Team Name	Visiting Team Name	Check One		√ All That			Head Coach Name	Head Coach Signature
					Plate Ump	Field Ump	Apply				
							NS	GC	RS		
5/10/09	SB10	#1	#1 Red	#2 Blue						Mr. Smith	***EXAMPLE***
6:30		C	Devils	Angels	√		√				

Division Codes: C=Colt, P=Pony, SB10=Softball 10L √ All That NS= Field Umpire was a No-Show (Premium Pay Applies)
 SB14=Softball 14U Apply Codes: GC=Game Cancelled Due to Rain & Umpire Showed Up-Head Coach Signature Required
 Field Name Codes: C=Country, P= Pathfinder, M=Merrill RS=This is a Re-Scheduled Rain Out Game

Thank you for your participation and support. Please note that failure to complete this form in its entirety may result in lack of payment. We ask that you make every effort to be responsible. Umpires WILL NOT be contacted to obtain missing information.

TO RECEIVE PAYMENT:

- 1 Fill out Form W-9 with your name, address, social security number, and signature (you will receive the form with your first check). This form is needed in the event we need to issue a Form 1099 at the end of the year - for those who earn \$600 or more.
- 2 Gather completed pay card(s) for (at least) one weeks worth of work.
- 3 Make copy of pay card(s) for your records.
- 4 Place **ORIGINAL** pay cards in a sealed envelope with the required postage.
Mail pay card(s) to:

P.H.B.S.A. Umpire Pay
P.O. Box 813
Hamburg, MI 48139
- 5 Umpire payroll will be processed every two weeks on Saturday, starting with the last Saturday in May. You can expect to receive your paycheck on or near the following Wednesday.
- 6 Umpire payroll will close on July 31st. This means that pay cards postmarked after the closing will not and cannot be processed. **BE SURE ALL PAY CARDS ARE SUBMITTED TIMELY TO AVOID LOST WAGES!**
- 7 Questions? Please e-mail lacree@pinckneyball.org .

THANK YOU!